



Extended Hours Policy & Registration Procedures

Extended camp hours are available to all of our summer camp families. Extended hours run from 7:00 am until 8:45 am and again in the afternoon from 4:15 pm until 6:00 pm. Campers will be engaged in additional DCH programming during extended times such as rec room, sports and games and arts and crafts. At drop off / pick-up time, parents must sign in / out in the extended day log with appropriate times. There are 2 payment options for extended day:

**LOWER PRE-PAY
PRICES IN 2019!!**

Extended Day Payment Options

#1 - Pre-Pay Option

With the pre-pay option you register your campers for extended day and pay the appropriate fees with your regular camp payment(s). This entitles you to use all of the hours within the block you register for.

Please fill out the upper portion of the next page to register for Pre-Paid Extended Day.

AM Options

7 AM Drop-off (7:00 – 7:59) = \$55 / child per week

8 AM Drop-off (8:00 – 8:45) = \$30 / child per week

PM Options

6 PM Pick-up (5:01 – 6:00) = \$55 / child per week

5 PM Pick-up (4:15 – 5:00) = \$30 / child per week

#2 - Pay As You Go Option

With the pay as you go option you will be billed **\$20 dollars per child** for each time you utilize extended care that you have not signed up for through the prepay option. All invoices will be e-mailed or mailed to you and payment is **due upon receipt**. Once you use this option (or prior to) we require a credit card number to be kept on file with our billing coordinator. Any family who becomes delinquent in paying these invoices will need to be switched to the pre-pay option and billed accordingly.

*****All campers must be picked up by 6:00 PM.*****

Late pick-ups will be charged a \$1 per minute penalty.

Sibling discounts do not apply towards extended day fees.

Cash or Check is preferred for extended day payments. Credit card is also accepted by calling or stopping into the main office.

(Outstanding balances as of September 9, 2019 will incur a 10% late fee)

If you have any questions or concerns, please feel free to contact us at 781-329-5740.

1 - Pre-Pay Extended Day Registration
Please return to the DCH office prior to June 1, 2019

Camper's Name: _____

Weeks Purchasing Pre-Pay Option: (please circle all that apply)

- | | |
|--|---|
| <input type="radio"/> Pre-Camp: 6/17 – 6/22 | <input type="radio"/> Session 6: 7/29 – 8/2 |
| <input type="radio"/> Session 1: 6/24 – 6/28 | <input type="radio"/> Session 7: 8/5 – 8/9 |
| <input type="radio"/> Session 2: 7/1 – 7/5 (no camp 7/4) | <input type="radio"/> Session 8: 8/12 – 8/16 |
| <input type="radio"/> Session 3: 7/8 – 7/12 | <input type="radio"/> Session 9: 8/19 – 8/23 |
| <input type="radio"/> Session 4: 7/15 – 7/19 | <input type="radio"/> Session 10: 8/26 – 8/30 |
| <input type="radio"/> Session 5: 7/22 – 7/26 | |

Time Blocks: (please check all that apply)

Mornings

- 7 AM Drop-off (\$55 / child per session)
- 8 AM Drop-off (\$30/child per session)

Afternoons

- 5 PM Pick-up (\$30/child per session)
- 6 PM Pick-up (\$55/child per session)

Parent Signature: _____ Date: _____

2 - Pay As You Go Option

If you are using the "Pay As You Go Option", families need to leave credit card information so that any balances remaining after September 9th can be charged to the credit card on file. If you do not wish to fill out this information, you may contact Diana Walsh at the main office, 781-329-5740 or at dwalsh@dedhamcommunityhouse.org, and leave the necessary information with her.

Name: _____

Address: _____

Credit Card #: _____

VISA or MC

V-Code: _____ Expiration Date: _____/_____/_____

Please remember that all Extended Day Balances are due upon receipt by cash or check. Any family who becomes delinquent in paying these invoices will need to be switched to the pre-pay option and billed accordingly.

By signing below, I agree that as of September 9th any unpaid extended day balance plus a 10% late charge will be applied to my credit card.

Signature

Date

For Office Use Only:

of Weeks _____ * (AM costs _____ + PM costs _____) =
Total Fees _____